

**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF NARCOTICS CONTROL DIVISION**  
**ANTI NARCOTICS FORCE**  
**REGIONAL DIRECTORATE ANTI NARCOTICS FORCE (NORTH)**  
**ISLAMABAD**

**TENDER NOTICE**

Sealed tender are invited from the reputed vendors / firms for the FY 2024-25 in following categories:-

Ser	Category
a.	Purchase of Stationery
b.	Purchase of Uniform
c.	Purchase of Dog Feed
d.	Purchase of Misc items
e.	Purchase of Computer Equipment/ Hardware/ Software
f.	Purchase of Tear Gas / Computer Stationery
g.	Purchase of Security Items

Ser	Category
h.	Repair/Maintenance of Transport
i.	Repair/Maint of Confiscated Goods
j.	Transportation of Goods
k.	Repair/ Renovation of Office Building
l.	Maintenance of Park and Gardens
m.	Repair of Furniture & Fixture
n.	Repair of Computer Hardware

**TERMS & CONDITIONS**

1. Application for tender documents in above mentioned category shall be reached to **Dy Director (RM) Major Amjad Ali, Regional Directorate Anti Narcotics Force North, Plot No. 15-A, Aiza Colony, Shaheen Chowk, Industrial Triangular, Model Town, Humak, Islamabad** on or before 15-07-2024 at 0930 hrs on single stage with one envelope procedure.
2. Bid received after the mentioned date and time will not be accepted.
3. Samples of items (Lab report of samples) should be deposited/ presented with the tender.
4. Bid without samples (Lab report of Dog Feed samples) will not be entertained and bidder will stand disqualified.
5. The bidding documents of only registered firm/contractor/Supplier will be entertained.
6. Bids will be opened by the Purchase Committee in presence of bidders/ authorized nominees.
7. Due to reason if office remains closed on the opening date of bids, these will be opened on the next working day at the same time and place.
8. Separate tender for each category must be offered mentioning Name of category in bold letters on envelop
9. Applicant submit written request on their letter pad alongwith copy of GST, NTN & CNIC.
10. Interested parties can obtain bidding document for each category from the office of DD (RM) during the office hours on payment of **Rs.1000/- (cash/non-refundable)**
11. No such application will be entertained without earnest money mentioned in tender documents.
12. Earnest money of successful bidder(s) will remain in custody of the office throughout **F/Y 2024-25**.
13. The rate quoted in bids will remains valid throughout the financial year 2024-25 and no change therein will be allowed on any ground during financial year.
14. All rates provided by vendors are considered include income tax/GST as per prevailing government rates.
15. Conditional, ambiguous & incomplete tender will not be accepted.
16. Bid will be awarded on basis of quality and lowest rate qualified. In case of successful bidder is failed to provide specified items (as per approved samples), his contract will be cancelled and contract will be offer to next lowest bidder.
17. At any stage during contract period (financial year) if contractor provides low quality items, his contract will be cancelled immediately.
18. The items will be supplied by the firms as and when demanded by the department within one week.
19. If goods deliver late than delivery schedule mentioned on purchase order, an amount of Rs. 25000/- of invoice / bill value will be deducted in favour of RD ANF North.
20. The eligibility criteria of the firms with the relevant experience i.e.at least 02 Nos. for repair/maintenance of Vehicles/Goods/Building.
21. Tender will be issued only to those firms who provide an undertaking on stamp paper that the firms/ contractor are neither involve in any litigation nor blacklisted.
22. A pre qualification meeting will be held at the same place by 18-07-2024 at 1100 hrs in which all participated firms attendance is must.
23. The Purchase Committee reserves the right to cancel all tenders as per present PPRA rules and terms & condition mentioned above.